

Frequently Asked Questions about Résumé Redo

How does Résumé Redo work?

You e-mail your résumé as a Microsoft Word or WordPerfect attachment to: [http://resumeredo@lbbtraining.com](mailto:resumeredo@lbbtraining.com).

Shortly thereafter, you are contacted by the person who will be working on your résumé. If your phone number and e-mail address are different than the ones on your résumé, you need to let the person know immediately. If there are questions, you will need a current e-mail address. In the e-mail, you should specify all the changes you want altered.

What is the difference between a résumé from scratch and a redo?

A résumé created from scratch is one created for the very first time for your very first job. Job descriptions and titles need to be written, tracked down or researched along with the correct dates.

A résumé redo is an *update*, *makeover* or *do over* from an existing résumé. The information is updated or changed on the résumé.

What do I get for the finish product?

You will receive your finished résumé as a Microsoft Word attachment and a PDF file. (*Portable document format*). However, if you need to have your document in a WordPerfect format, you must send it as a WordPerfect document in the beginning. *Yes, they still use WordPerfect!*

How do I pay for your services?

You may pay on our website, <http://LBBTraining.com> using PayPal with your credit card. *If you live in Chicago, Illinois, you may drop off your résumé with a money order if you do not have a credit card.* Please call, (312) 607-4692 for the drop off address.

How much are the résumé services?

If you e-mail **one page**, the price is **\$8.82** (\$10.32)

If you e-mail **2 pages**, the price is **\$11.03** (\$12.76)

If you e-mail **3 pages**, the price is **\$13.23** (\$15.19)

If you have anymore questions to be answered in person, please call (312) 607-4692 or e-mail resumeredo@lbbtraining.com

